

Recommendation Tracker Update
Overview and Scrutiny Board
March 2020

RECOMMENDATION TRACKER REPORT

1. SUMMARY

This Recommendation Tracker lists all recommendations made by the Overview and Scrutiny Board and Working Groups (including Task Group recommendations which have been agreed by Cabinet) until implementation is complete.

The recommendations are by;

- A. Task and Finish Group
- B. Finance and Budget Working Group
- C. Corporate Performance Working Group
- D. Overview and Scrutiny Board

2. RECOMMENDATIONS

- 2.1 That the Board notes the Recommendation Tracker confirms the status of the recommendations and agrees to the removal of any items which the Board feel have been completed.

Subject and Date of Meeting requested	Actions	Lead Officer	Date completion required	Comments	Completion Date and RAG Rating
Discretionary Business Rates Grant Scheme – 2nd June 2020	That in respect of the market traders the grant be paid based on days of trading and be irrespective of number of pitches occupied.	Jayne Pickering/ David Riley		This recommendation was agreed at the Cabinet meeting held on 3 rd June 2020	GREEN
Market Hall – Meanwhile Use – 13 January 2020	That option 1 – Bird Box high quality is approved with the caveat that Cabinet reconsider the temporary nature of the project and make it a permanent feature on the Market Hall site			This recommendation was simply noted at the Cabinet meeting held on 15 th January 2020	GREEN
Homelessness Grant and Flexible Support Grant - 13 January 2020	that this Board make a statement recognising the following: “that homelessness and rough sleeping are an issue in the District and hope that the Homelessness Grant and Flexible Homelessness Support Grant Awards will help to eradicate homelessness and rough sleeping in the District. We are also concerned with the way that homelessness and rough sleepers are only counted on one night a year”.	Derek Allen/ Amanda Delahunty		This recommendation was simply noted at the Cabinet meeting held on 15 th January 2020	GREEN
Apologies and Substitutes – Recommendation	the Constitution Review Working Group would review the number of substitutions that are permitted by			<u>March 2020</u> This recommendation is still to be tabled.	AMBER

RED – Overdue AMBER – Ongoing GREEN – Completed

to the Constitution Working Group – 2 December 2019	each Member during a municipal year for Overview and Scrutiny Board.				
Review Of Council Tax Support Scheme - Pre Scrutiny – 21 October 2019	That a business case be brought forward for 2021/22 to include 100% Council Tax support	Jayne Pickering		Cabinet recommended that no changes be made to the Council Tax Reduction Scheme for 2020/21 other than the uprating of allowances, disregards and other financial limits at the Cabinet meeting held on 23 September 2020 no mention was made for 2021/22	GREEN
Business Rates Relief - Short Sharp Review Final Report – 2 September 2019	a) that the Section 151 Officer uses her delegated powers to use the 2018/19 balance for business scheme and reflects this in the allocation for subsequent years.	Jayne Pickering		This recommendation was agreed at the Cabinet meeting held on 4 th September 2020.	GREEN
Council Plan - Pre Scrutiny – 2 September 2019	that the following wording be included /changed within the Council Plan as follows:- a) Work and financial independence – Ensure people get the benefits they need – amend the measure to read: “Number of emergency Essential Living Fund payments”. “Number of emergency Discretionary Housing payments”.	Deb Poole/ Becky Green		Minutes of Cabinet meeting held on 4th September 2020 - Reference was made to the recommendation from the Overview and Scrutiny Board in respect of data supporting the inclusion of reduced mobility and it was confirmed that Officers had checked and there was sufficient data available to include (this recommended change in wording). This recommendation was agreed at the Cabinet meeting held on 4 th September	GREEN

RED – Overdue AMBER – Ongoing GREEN – Completed

	<p>b) Live independent, active & healthy lives – Why? – amend to read: “Increasing numbers of people living with reduced mobility, dementia and diabetes are a particular issue for the District”.</p> <p>c) Affordable & sustainable homes – Priority: A balanced housing market – include this priority within the “We will” and “How we will measure progress” section.</p> <p>d) An effective & sustainable Council – amend “Sustainability – We Will” to read: “Focus more on commercialisation of services, where appropriate, maximising every opportunity to generate income”.</p>			2020.	
WCC LTP4 on Bromsgrove District Task Group – 8 April				<p>13th January 2020 A topic proposal was received from Cllr Colella. It was agreed that a Task Group would <u>not</u> currently be established in</p>	GREEN

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

2019				<p>regards to this Topic Proposal, but the topic would remain on the Board's Work Programme</p> <p><u>Sept 2019</u> O & S meeting 2nd Sept, it was agreed that a Task Group would be formed and that this would not be picked up by the Strategic Planning Steering Group.</p> <p><u>O & S Board 10th June 2019</u> The O & S Board to reconsider whether the WCC LTP4 Task Group exercise should be launched after resolution (g) as follows:</p> <p>The Strategic Planning and Conservation Manager and relevant officers from Worcestershire County Council should be invited to attend a forthcoming meeting of the Board to explain the stage reached with the strategic review of highways and the implications for the district.</p>	
Transport Planning Review	<p><u>Recommendation 1</u></p> <p>a) That Worcestershire County Council's Highways Team consults</p>			<p><u>Council 26th June 2019</u> The final report was presented.</p> <p>Recommendation Noted.</p>	GREEN

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

	<p>with the relevant County Councillor, when consulted in respect of any planning applications. This should be done as a matter of course, as they may have more detailed local knowledge of a particular area.</p> <p>b) BDC Members would continue to receive the weekly list of all planning applications.</p> <p><u>Recommendation 2</u></p> <p>That as part of the response to a planning application the Worcestershire County Council's Highways Team should include a full breakdown of the costs of any infrastructure work which needs to be carried out and provide details of how this work would be funded.</p> <p><u>Recommendation 3</u></p> <p>That it is recognised that the relationships between Worcestershire County Council Highways Team and its parish councils and residents has</p>			<p>Recommendation Noted.</p> <p>Recommendation Noted.</p> <p>Recommendation Noted.</p>	
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	<p>not been positive and that although the journey to improvement has begun, the improvements to the culture and ways of working need to be ongoing to ensure that the improvements continue.</p> <p><u>Recommendation 4</u></p> <p>That Worcestershire County Highways Team recognises that there is no “one size fits all” approach. They should remain open minded and flexible in considering the approach to the analysis of planning applications before reaching any conclusions.</p> <p><u>Recommendation 5</u></p> <p>At the earliest possible stage of the Strategic Transport Assessment the Project Officers from Worcestershire County Council and this Council arrange a briefing for Members in order to provide details of the scope of the Strategic Transport Assessment, the process and relevant timelines.</p>			<p>The Leader advised that it was not possible for this Council to agree recommendations relating directly to another authority and she assured Members that officers and the Cabinet would continue to work closely with the County Council to ensure that the lines of communication remained open and positive.</p> <p>New dates in respect of the Strategic Planning Steering Group would be circulated to Members and information in respect of the Strategic Transport Assessment would be channelled through this group.</p>	
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	<p><u>Recommendation 6</u></p> <p>That this Council is fully represented on the Project Team of the Strategic Transport Assessment to be undertaken, by both officer and Member representation.</p> <p><u>Recommendation 7</u></p> <p>That, throughout the process of the Strategic Transport Assessment, the Strategic Planning Steering Group holds regular meetings dedicated to this with representatives of Worcestershire County Council in attendance, in order to provide updates and listen and take on board the views of this Council's Members.</p> <p><u>Recommendation 8</u></p> <p>That the Overview and Scrutiny Board recognises the current need for the additional transport support from Mott MacDonald. However it requested that the Leader and Cabinet make every effort to seek re-imburement of those</p>			<p>The Council was already represented at these meetings by the Head of Planning and Regeneration and the Strategic Planning and Conservation Manager.</p> <p>The Leader confirmed that this matter was the existing forum for communicating strategic planning matters and had been for some time.</p> <p>Recommendation Noted.</p>	
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	<p>costs from Worcestershire County Council.</p> <p><u>Recommendation 9</u></p> <p>That the Overview and Scrutiny Board formally writes to the Chairman of the Worcestershire Overview and Scrutiny Performance Board requesting that the report be included on its agenda for future consideration to ensure that Members and Officers at Worcestershire County Council are aware of the issues and concerns of this Council.</p>			<p>Recommendation Noted.</p>	
<p>Bromsgrove Sporting Football Club Task Group</p>	<p><u>Recommendation 1</u></p> <p>That officers work with Bromsgrove Sporting to develop a business case to be presented to Council to provide a contribution of up to £10k pa for a period of 5 years to fund capital investment in the ground. This would also be subject to reviewing the lease arrangements in relation to works undertaken.</p> <p><u>Recommendation 2</u></p>			<p><u>3rd June 2020</u></p> <p>These recommendations were agreed at the Cabinet meeting held on 3rd June 2020 and;</p> <p>that an Executive Response to the Overview and Scrutiny Board report and recommendations to be provided on 6th July 2020 to the Overview and Scrutiny Board.</p>	<p>GREEN</p>

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

	<p>That the terms and length of the lease to Bromsgrove Sporting be reviewed, with a view to replacing the current lease to enable a 50 year lease to be in place, in order to allow them to access grant funding from other sources.</p>			<p><u>10 February 2020</u></p> <p>The final report for this task group was presented at Overview and Scrutiny Board and will be considered at Cabinet meeting 1st April 2020</p> <p><u>Aug 2019</u></p> <p>The Group's first meeting was held on 8th August 2019. Members were keen to invite relevant officers to attend meetings to answer questions on the subject. Members were also keen to look at rent charges for Alvechurch F.C. as it was in the same league as Bromsgrove Sporting F.C. and in a similar position. The next meeting of the Group is scheduled for 18th September 2019.</p>	
<p>Homelessness Grant and Flexible Support Grant</p> <p>O&S</p> <p>14 Jan 2019</p>	<p>Recommendation</p> <p>that the Council carry out a physical count of the number of people sleeping rough in the Bromsgrove District in order to get a record.</p>	Derek Allen		<p><u>January 2020</u></p> <p>A report was presented to the Overview and Scrutiny Board on 13th January and went to Cabinet on 15th January 2020 when there were discussions regarding whether the Street Pastors could provide more information on the number of rough sleepers. It was concluded that regardless of whether the count was</p>	GREEN

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				<p>done on an annual or more regular basis, it was accepted that it could change on a daily basis. The annual count was simply to provide central government with a snap shot at any one time. The physical count was delayed due to the Election.</p> <p><u>Sept 2019</u> Derek Allen – we are in the process of organising a count which will take place in November 2019.</p>	
<p>Development Burcot Lane</p> <p>O&S 29 Oct 2018</p>	<p>that further work be carried out to explore the options available to the housing company to allow it to act as a letting agent; and</p> <p>that the housing company's overarching principle be to provide "affordable" rental accommodation for local people</p>	Derek Allen		<p><u>June 2020</u> Further updates to follow</p> <p><u>Sept 2019</u> Derek Allen – the business case is still being pulled together by senior managers in BDC.</p> <p><u>Nov 2018</u> The potential for the Council to launch a lettings agency is now being considered as part of the wider discussions taking place concerning the development of a wholly-owned council housing company. A business case is being prepared in relation to this matter, and the potential to launch a lettings agency will be</p>	AMBER

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

				<p>examined within this forthcoming business case.</p> <p>This has been discussed at Cabinet.</p>	
<p>Road Safety around Schools</p> <p>18 Sept 2018</p>	<p>Rec 1 - That the details on the Council's website in respect of Parking Services be located in a more prominent position to encourage residents to report local parking concerns.</p> <p>Rec 2 - That Officers' investigate all options for using of mobile CCTV vehicles in Bromsgrove and report back the findings to Members.</p> <p>Rec 3 - That Members are provided with the contact details of the local Safer Neighbourhood Team in order that this information can be shared with residents to enable local issues to be recorded and enforcement action to be prioritised accordingly.</p> <p>Rec 4 - That Parking Services and the Safer Neighbourhood Team discuss and jointly prioritise enforcement action.</p>			<p>June 2020 This item will be reconsidered in September due to Covid-19</p> <p>December 2019 Rec 5 – Update from officers that a Parking Enforcement officer would be employed to look at parking around school. Safe Roads Partnership invited to present to the Board on 30th March 2020 (meeting cancelled)</p> <p>Sept 2019 Rec 1 - After discussions with IT, it was not possible to put contact details on the home page, however, the Parking link is on the home page within the 'My Place' box.</p> <p>Rec 2 – The parking team at Wychavon made contact with Solihull and received the following report, as detailed at Appendix 1.</p>	<p>AMBER</p>

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	<p>Rec 5 - The Officers investigate the option to employ an additional Parking Enforcement Officer whose role would be dedicated to looking at road safety around schools.</p> <p>Rec 6 - That Officers' from Worcestershire County Council and the Council contact Solihull Council to look at the pilot exclusion zone scheme in order to consider it as an option in some areas within Bromsgrove District and report back any findings to Members.</p> <p>Rec 7 - That Worcestershire County Council Highways Team, together with representatives from the Safer Neighbourhood Team and Parking Services come together to discuss a joint campaign to address parking issues around schools and ongoing collective action on this matter.</p>			<p>Rec 3 - Wychavon carried out some research and found that Gateshead and Leicestershire councils have invested in a CCTV vehicle. It is used primarily on school zig-zags and mandatory bus stop clearways as these offences do not require an observation time.(Unfortunately within Bromsgrove the zig-zags are not currently enforceable) What the CCTV system can't do is enforce on double yellow lines as it is not possible to see if there is a blue badge on the windscreen. The estimated cost for Leicestershire was £500,000.</p> <p>Rec 6 - Meeting has taken place with the Police, County and Parking Enforcement to discuss what action could be considered. It was felt that the schools needed to take some responsibility and to help communications teams at County and Bromsgrove will be asked to consider what joint communication could be produced for school/parents. Enforcement are going to increase the number of visits to schools. County are looking into the possibility of a blanket TRO to cover all zig-zag lines outside</p>	
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			<p>schools.</p> <p><u>Dec 2018</u></p> <p>The recommendations were agreed by Cabinet at its meeting on 31st October.</p> <p>Recommendations have been sent to relevant officers to action and update received as follows:</p> <p>Rec 1 - Discussions are underway with IT to include the contact details for Parking Services on the home page of the council's website. This will be completed asap certainly by the end of January 2019.</p> <p>Rec 2 - This recommendation has been sent to the relevant officers at WCC requesting that they take appropriate action in the first instance.</p> <p>Rec 3 – The Council are working with Wychavon to find other authorities who use mobile CCTV and arrange to visit them to discuss how they use the technology and how effective it has been. The results will be reported back to members by the end of February 2019.</p>	
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RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

				<p>Rec 5 - Initial meetings to be held in <u>Jan Jan 2019.</u></p> <p>Rec 6 - This recommendation has been sent to the relevant officers at WCC requesting that they take appropriate action in the first instance.</p> <p>Rec 7 - Wychavon will provide details including the likely cost of employing another Enforcement Officer. Information to be provided to members in February 2019.</p>	
<p>CCTV Short Sharp Review</p> <p>30 Aug 2018</p>	<p>Rec 1 - That the Council's £40k capital funding be used to match-fund a bid to the Police and Crime Commissioner (PCC) for CCTV funding in order to replace the current CCTV transmission infrastructure to a digital network and to purchase and resource the introduction of re-deployable cameras.</p>			<p><u>March 2020</u> CCTV Upgrade completed</p> <p><u>Sept 2019</u> Rec 1 - An upgrade of the Council's CCTV system is currently underway. North Worcestershire Community Safety Partnership (CSP) has been allocated £245,000 of PCC funding over a 3 year period for improvements to the area's CCTV scheme on behalf of the three Local Authorities. The CSP has developed a proposal to use this capital</p>	<p>GREEN</p>

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

	<p>Rec 2 - The current camera locations be reviewed in accordance with the Surveillance Camera Commissioners guidance and using data from the Community Safety Partnership, to ensure that they still meet their purpose with cameras to be removed as appropriate.</p>			<p>contribution to modernise the CCTV infrastructure which will support Internet Protocol Recording and upgrade the technological capabilities of the current scheme to digital processing. This will greatly increase the current CCTV scheme, including enhanced digital capability, improved image quality and greater capacity to expand the scheme using re-deployable cameras where appropriate. This project is being match funded by all three District Councils with additional revenue, capital and in-kind contributions to support the project. The Project team have completed a tender exercise and are about to award the contract to the winning bidder. The project plan is being developed for work to commence in the next few weeks.</p> <p>Rec 2 - Camera locations Have been assessed in accordance with SCC guidance to include public consultation, operational requirements and analysis. All current camera locations have been assessed as still required, apart from Recreation Road in Bromsgrove where the road scape has changed to a</p>	
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RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

	<p>Rec 3 - That Officers' have a rolling programme target to replace the existing cameras over a 3 year period, by replacing approximately 20 cameras per year, subject to a capital bid.</p>			<p>residential setting. Privacy impact assessments have been completed and all assessments are currently with the external auditor for feedback.</p> <p>Rec 3 - The capital bid was agreed by Members and a rolling program for camera replacement will be included as part of the digital upgrade.</p> <p>Aug 2019 Emailed the CCTV & Telecare Manager for an update.</p> <p>Dec 2018 The recommendations were agreed by Cabinet at its meeting on 31st October.</p> <p>Recommendations have been sent to relevant officers to action. Awaiting for response.</p>	
<p>Social Media Task and Finish Group Final</p> <p>30 October 2017</p>	<p>Rec 1 - the Council should promote its meetings through social media in order to engage with residents</p>	Anne-Marie		<p>July 2020</p> <p>The meetings will be promoted by the Communications Team</p> <p>Sept 2018</p>	GREEN

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

				<p>This is ongoing but will be made more prominent going forward.</p> <p><u>Dec 2018</u> Update request sent to Anne-Marie. Waiting for response.</p> <p><u>May 2018</u> The use of social media to promote meetings did start but then petered out. This will be re-started with vigour.</p> <p><u>27 Nov 2017</u> Cabinet were in agreement with this recommendation. Following discussions with the Communications Manager it was agreed that this would take place with immediate effect.</p>	
<p>Social Media Task and Finish Group Final</p> <p>30 October 2017</p>	<p>Rec 2 - the Council should consider a trial of the live streaming of particular items/meetings of interest to residents through Facebook</p>			<p><u>July 2020</u></p> <p>The installation of a livestreaming system was underway however is on hold due to to Covid -19. Public meetings are currently being streamed online through YouTube.</p> <p>After discussion between the Group Leaders, this was put on hold and may</p>	<p>GREEN</p>

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				<p>be considered again in the new municipal year.</p> <p><u>May 2018</u> After further consideration the Member Development Steering Group (made up of the 3 Group Leaders) agreed to give this matter further consideration and at its next meeting will receive information in respect of the cost of live streaming of some meetings using alternative methods. An update following that meeting will be provided in due course.</p> <p><u>27 Nov 2017 - Cabinet</u> were in agreement with this recommendation. Following discussions with the Communications Manager, it was agreed that the first trial would be at Council on 24th January 2018, with the specific item being agreed with the Portfolio Holder.</p>	
<p>Social Media Task and Finish Group Final 30 October 2017</p>	<p>Rec 4 - an area be created on the Measures Dashboard dedicated to data in respect of access to the Council's social media accounts in order to measure its usage.</p>	Anne-Marie		<p><u>Sept 2019</u> We measure social media activity via twitter and facebook analytics which would not transfer well to the dashboard. Copies of these are available to Members on demand if they have an interest in a particular post or campaign.</p>	GREEN

RED – Overdue AMBER – Ongoing GREEN – Completed

				<p><u>Dec 2018</u> Update request sent to Anne-Marie on 28 Dec and 20 Nov. Waiting for response.</p> <p><u>May 2018</u> This recommendation is in progress.</p> <p><u>27 Nov 2017 - Cabinet</u> were in agreement with this recommendation. A format which met the needs of both officers and Members would be discussed over the next few weeks, with a draft being given to members of the Task Group to see if it meets their needs and then with a view to it being provided for Members on a quarterly basis.</p>	
<p>Preventing Homeless-ness Task and Finish Group</p> <p>19 September 2016</p>	<p>Rec 1- that officers should investigate the introduction of a local authority lettings scheme that would help customers to access private rented accommodation. This investigation should take into account working in partnership with Redditch Borough Council. The outcomes of this investigation should be reported for the consideration of the Overview and Scrutiny Board and Cabinet.</p>	Derek Allen		<p><u>June 2020</u> Further updates to follow</p> <p><u>Sept 2019</u> Derek Allen – the business case is still being pulled together by senior managers in BDC.</p> <p><u>Nov 2018</u> The potential for the Council to launch a lettings agency is now being considered</p>	AMBER

RED – Overdue AMBER – Ongoing GREEN – Completed

				<p>as part of the wider discussions taking place concerning the development of a wholly-owned council housing company. A business case is being prepared in relation to this matter, and the potential to launch a lettings agency will be examined within this forthcoming business case.</p> <p><u>May 2018</u></p> <p>To date, we have not been able to find a compelling evidence base in either local housing market that suggests a stand-alone lettings scheme would work in Bromsgrove, or in conjunction with Redditch Borough Council. However this may look different if Bromsgrove DC opts to open a housing company which takes on a range of functions, including lettings. As a result the option has not been discounted as it relies upon other developments at this stage. We therefore plan to return to this matter once the position about opening a housing company becomes clear. All advice received to date suggests that we will not be opening a joint company as this would be a very complex thing to achieve.</p>	
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RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

				<p><u>July 2017</u> Officers have been investigating creating a local lettings scheme. On behalf of both councils, we have undertaken some visits to other schemes in the West Midlands and we are also assessing the outcomes of some research into this area recently published by the University of Birmingham. We will be pulling our thoughts together into a report in due course, when we have completed our assessment.</p>	
<p>Evening and Weekend Car Parking Task and Finish Group</p> <p>21 March 2016</p>	<p>Rec 1- The Council needs to formulate a clear Economic Development strategy that includes car parking as soon as possible, whilst considering the following key features of any such strategy:</p> <ul style="list-style-type: none"> a) Ensuring that car parking arrangements are managed in accordance with the interests of the local economy. b) Working with partners in business and retail to develop the Economic Development Strategy that includes car parking options and tariffs that encourage customers to visit Bromsgrove. 	Cllr May		<p><u>June 2020</u> Further updates to follow</p> <p><u>Sept 2019</u> Emailed Cllr May for an update.</p> <p><u>Jan 2019</u> Following member approval of the recommendations made by 2020 consultancy. Officers have been putting together tender documentation to engage a consultant who will produce a detailed business plan including expected costs and realistic timescales for members to approve taking into account the outline details provided by</p>	AMBER

RED – Overdue AMBER – Ongoing GREEN – Completed

	<p>c) Ensure car parking arrangements support the Council's Economic Development Strategy.</p> <p>The recommendation was therefore accepted in the amended form below:</p> <p>that the Council reviews its Economic Development Priorities to assess the impact of car parking charges as soon as possible, whilst considering the following key features:</p> <ul style="list-style-type: none"> a) ensuring that car parking arrangements are managed in accordance with the interests of the local economy; b) working with partners in business and retail to review the Economic Priorities that includes parking options and tariffs that encourage customers to visit Bromsgrove; and c) ensuring that car parking arrangements support the Council's Economic Priorities++ 			<p>2020 Consultancy within their initial study. Officers are also making contact with other authorities who have undertaken similar projects for advice and guidance.</p> <p><u>24 May</u> Members will be aware that a consultation has taken place the results of which will be shared shortly.</p> <p><u>Sept 2017</u> An update will be provided at the meeting.</p> <p><u>5th Oct 2016</u> The Portfolio Holder has advised that she has made some progress with the recommendations and will attend the January 2017 meeting when the Tracker is reviewed again to provide a more detailed update.</p> <p><u>Cabinet Response - 6th April 2016</u> In relation to recommendation 1 the Cabinet agreed that car parking was vital to the economic development of the Town and accepted the principles behind</p>	
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				<p>the recommendation. It was felt however that the existing Economic Development Priorities should be reviewed in order to assess the impact of car parking charges, rather than produce a new Economic Development Strategy which may need to alter in 6 months' time. It was fully accepted that the needs and views of businesses in the Town needed to be taken into account and the new Centre Manager would be fully involved in this review process and in working with local businesses. The process should be undertaken prior to the consideration of the next round of changes to fees and charges. The existing Economic Priorities needed to focus more strongly on car parking. Officers and Members from Economic Development, Car Parking and Planning would need to work very closely together on the further regeneration of the Town Centre.</p>	
<p>Evening and Weekend Car Parking Task and Finish Group</p>	<p>Rec 2 - Having formulated the Economic Development Strategy it is recommended that an external expert be engaged by the Council, with a clear remit of what the Council wishes to achieve, it is suggested that such a</p>	<p>Cllr May</p>		<p>June 2020 Further updates to follow</p> <p>Sept 2019 Emailed Cllr May for an update</p>	<p>AMBER</p>

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

<p>21 March 2016</p>	<p>consultant would need to consult with the following Council officers/Members:</p> <ul style="list-style-type: none"> a) Economic Development Team b) Environmental Services Team c) Relevant Portfolio Holders d) Members of the Evening and Weekend Car Parking Task Group e) Local businesses and retailers. 			<p><u>Dec 2018</u> Update request sent to Cllr May on 28 Dec and 20 Nov. Waiting for a response.</p> <p><u>Sept 2017</u> An update was provided at the meeting.</p> <p><u>Cabinet Response – 6 April 2016</u> This recommendation was largely accepted, with a minor change to the wording to reflect the changes made to recommendation 1 above. In addition the new Centres Manager has been added to the list of officers/Members to be involved in the consultation on car parking. Whilst reviewing the Economic Priorities it is recommended that an external expert be engaged by the Council, with a clear remit of what the Council wishes to achieve. It is suggested that they would need to consult with the following Council officers/Members: (a) Economic Development Team (b) Environmental Services Team (c) Relevant Portfolio Holders (d) Members of the Evening and weekend car Parking Task Group (e) Local businesses and retailers (f) Town Centres</p>	
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				Manager	
Evening and Weekend Car Parking Task and Finish Group 21 March 2016	Rec 3- Prior to any further trials (of any nature) being agreed and carried out any necessary data should be collected in order to have appropriate comparative	Cllr May		June 2020 Further updates to follow Sept 2019 Emailed Cllr May for an update. Dec 2018 Update request sent to Cllr May on 28 Dec and 20 Nov – Waiting for a response. Cabinet Response – 6 April 2016 Recommendation 3 was agreed. data and information available to ensure that any such trial can be measured successfully.	AMBER

APPENDIX 1

Safety around Schools Task Group

Recommendation 2

That Officers from Worcestershire County Council and this Council contact Solihull Council to look at the pilot exclusion zone scheme in order to consider it as an option in some areas within Bromsgrove district and report back any findings to Members.

SEPT 2019

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The parking team at Wychavon made contact with Solihull and received the following report.

What was implemented

In September 2017 the Council launched an innovative project known as Solihull School Streets at three primary schools. Through the scheme most traffic has been prohibited from entering selected road/s leading to the three pilot schools during drop-off and pick-up periods. The intention being to create a safer, more pleasant environment which encourages active travel to school and in consequence, reduces congestion and improves air quality in the area. The restrictions have been imposed by virtue of an Experimental Traffic Regulation Order which introduced a Prohibition of Motor Vehicles, applicable Monday to Friday during school pick-up and drop-off times, with exemptions for permit holders. Permits have been issued to residents living on roads affected by the Order, with a limited number also allocated to the three schools and other stakeholders, as deemed appropriate by the project team. The project also introduced a 20mph speed limit throughout the "School Streets" area effective at all times to promote road safety for all road users, and in particular for pedestrians and cyclists.

How long for

18 month pilot was successful and made permanent

How was it received

The project was generally well supported and has the potential to achieve its objectives. 70% of residents responded favourably, however there was less support from parents, for whom the scheme has the greatest impact.

Did it work

Doorstep surveys of residents and hands-up counts within the three schools have confirmed that the results illustrate a general support and acceptance for the objectives of the project with 90% of residents surveyed supporting the continuation of the scheme. There has also been a significant reduction in children being driven to school. Whilst the scheme is supported, feedback identified three key issues/concerns. Officers have attempted to mitigate and address these concerns, it is however recognised that the following issues remain areas of concern:

- **Lack of Enforcement** – including contravention of the Prohibition of Driving restrictions and exceeding the 20mph speed limit.
- **Permit Management** – including size, visibility and distribution of permits.

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

- **Impact of restriction on accessibility** – including the impact on both parents and residents.

Having discussed this with the parking team, this type of scheme would not work where the school is located on a through road and as the offence would be a moving traffic offence then it could only be enforced by the police.

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed